



CHILD SAFETY OFFICER (CSO) POSITION DESCRIPTION FOR ASSOCIATIONS AND CLUBS

Role	CHILD SAFETY OFFICER (CSO)
Reports to	Association or Club Committee or GM/CEO
Information about the role	<p>The CSO is a volunteer role, appointed by the Association or Club's Committee or GM/CEO.</p> <p>The CSO will be a Child Safeguarding champion and work with others in the Association or Club to ensure that Child Safeguarding Policies and Practices are up to date and in line with current legislation and standards.</p> <p>The CSO is the first point of contact for all children and families regarding any Child Safeguarding questions or concerns.</p> <p>The CSO is a contact point for any Child Safeguarding questions from coaches or other Basketball personnel.</p>
Role Responsibilities	<p>Have a comprehensive understanding of Basketball Victoria's Child Safeguarding Policy and Code of Conduct.</p> <p>Ensure that all adults and young people with positions of responsibility are aware of and adhere to the Policy, Code of Conduct and their obligations to keep children and young people safe.</p> <p>Promote best practice for Child Safeguarding children and young people, including helping to create an environment where all children, young people and their families feel safe, welcome and heard.</p> <p>Ensure that all complaints and concerns are dealt with according to current policies and legislation/law, including being reported to Basketball Victoria, Police and Child Protection as required.</p> <p>Ensure that child safety is a standing agenda at all committee meetings.</p> <p>With the support of others in the Association or Club, ensure that all employees and volunteers have a current Working with Children Check (WWCC) that is linked to the Association or Club and that other relevant screening has taken place.</p>
Requirements of the role	<p>Must have a valid WWCC.</p> <p>Experience and/or qualifications in community services, social work or psychology, education or policing is desirable.</p> <p>Knowledge and awareness of the different forms of abuse and of current reporting requirements.</p>
Training	<p>Play by the Rules training; https://www.playbytherules.net.au/online-courses/child-protection-and-safeguarding-course https://www.playbytherules.net.au/online-courses/mpio-online-course</p> <p>Be committed to undertake other regular training and have current and up to date knowledge of Child Safeguarding Policies and Practices.</p>